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| Unitec_Land_B_200  Computer Science Pathway | HTCS4603 Web Application Project  Semester 2, 2020 |  |
| Due Date: week 8 (Tuesday 8:00 pm) | |
| Assessment - Project  Part 4 Individual reflection & self-assessment | Total Marks: 100  Weighting of this assignment: 15% | |

**Learning outcomes**

This assignment relates to the learning outcome:

1. Apply essential knowledge and concepts of business analysis, database, and user experience to support the requirements of organisational information systems in an unfamiliar context.
2. Apply essential knowledge and concepts of web design to user interface design in an unfamiliar context.
3. Use project management and planning tools to meet the requirements of specified briefs.
4. Apply appropriate professional, ethical, and legal principles and practices to comply with organisational requirements.
5. Communicate professionally to maintain relationships and achieve objectives.
6. Apply essential knowledge and concepts of software development to develop simple applications in an unfamiliar context

**Topics**

**Instructions**

This assessment is individual. There are three sections.

**Section 1 Peer Evaluation [30 marks]**

In this section, you need to evaluate your team members’ participation in the part 1, part 2 and part 3 of the project.

* You need to complete the peer evaluation form for each of your team members.

The template is on Moodle called “Peer Evaluation Form for Team Work”.

* Make multiple copies of the form in one document.
* Make sure you evaluate each of your team members separately.

This evaluation could affect each student’s overall mark.

**Section 2 Self-Assessment**

To complete this section, open the “Individual Reflection Template” available on Moodle.

1. Complete the self-evaluation form. [10 marks]
2. Identify the part of the project of which you are most proud. Explain why. [5 marks]

(max 100 words)

1. Describe an occasion where you encountered struggle in the project. What did you do to deal with it? [5 marks]

(max 100 words)

1. Describe three things that you learned about working in a team while doing this project and explain how you will carry each thing into your next team experience. [10 marks]

(max 250 words)

1. Describe the technical skills you used while doing this project and comment on any new technical skills that you have learned (if any) while doing the project. Together you need to describe at least three technical skills. [10 marks]

(max 250 words)

**Section 3 Communication**

Continue using the “Individual Reflection Template” available on Moodle to complete this section.

1. Discuss two occasions where you felt that your team worked together effectively and efficiently on the project.

[6 marks]

(max 150 words)

1. Choose two methods of communication that your team used. For each, discuss with an example how each method was implemented.

[6 marks]

(max 150 words)

1. Identify and explain two potential communication barriers. Choose one and explain how you overcame this barrier in your team.

[6 marks]

(max 150 words)

1. Define these terms as they relate to decision making: consensus, authoritarian, majority. Give one example of how you used each term in the project.

[6 marks]

(max 150 words)

1. Comment on how your team progressed through each of the five team forming stages.

[6 marks]

(max 150 words)

**Submission**

For section 1, once you have completed the peer evaluation forms, upload your document to the link on Moodle to “Peer Evaluation Submission”.

For section 2 and 3, upload your completed “Individual Reflection Template” to the link on Moodle “Upload your individual reflection here”.

HTCS4603 Web Application Project Assessment 4 Reflection

Marking Feedback

Name of student

|  |  |  |  |
| --- | --- | --- | --- |
|  | Max Mark | Your mark | Comment |
| Section 1 | 30 |  |  |
| Section 2 #1 | 10 |  |  |
| Section 2 #2 | 5 |  |  |
| Section 2 #3 | 5 |  |  |
| Section 2 #4 | 10 |  |  |
| Section 2 #5 | 10 |  |  |
| Section 3 #1 | 6 |  |  |
| Section 3 #2 | 6 |  |  |
| Section 3 #3 | 6 |  |  |
| Section 3 #4 | 6 |  |  |
| Section 3 #5 | 6 |  |  |
| **TOTAL** | **100** |  |  |

General comments

**HTCS4603 Web Application Project**

**Assessment Part 4**

**Peer Evaluation Form for Team Work**

Write your name here:

Write the team member’s name here:

To complete this form, indicate the extent to which you agree with the statement on the left, using a scale of 1 to 5 (1=strongly disagree; 2=disagree; 3=neutral; 4=agree; 5=strongly agree). You may write comments in the space provided. Total the numbers in the score column.

|  |  |  |
| --- | --- | --- |
| **Evaluation Criteria** | **Score** | **Comment** |
| Attends team meetings regularly and arrives on time. |  |  |
| Contributes meaningfully to team discussions. |  |  |
| Completes assigned tasks on time. |  |  |
| Prepares work in a quality manner. |  |  |
| Demonstrates a cooperative and supportive attitude. |  |  |
| Contributes significantly to the success of the project. |  |  |
| TOTAL |  |  |

Adapted from a peer evaluation form developed at Johns Hopkins University (October, 2006)

**HTCS4603 Web Application Project**

**Assessment Part 4**

**Self-Evaluation Form**

Write your name here:

**Section 2 question 1**

**Instructions**

Enter two additional team agreement statements that your team agreed on in the last two rows of the evaluation criteria.

Indicate the extent to which you agree with the statement on the left, using a scale of 1 to 5 (1=strongly disagree; 2=disagree; 3=neutral; 4=agree; 5=strongly agree). Total the numbers in the score column. The maximum mark is 40.

|  |  |  |
| --- | --- | --- |
| **Evaluation Criteria** | **Score** | **Comment** |
| Attends team meetings regularly and arrives on time. |  |  |
| Contributes meaningfully to team discussions. |  |  |
| Completes assigned tasks on time. |  |  |
| Prepares work in a quality manner. |  |  |
| Demonstrates a cooperative and supportive attitude. |  |  |
| Contributes significantly to the success of the project. |  |  |
|  |  |  |
|  |  |  |
| TOTAL |  |  |

Adapted from a peer evaluation form developed at Johns Hopkins University (October, 2006)

**Submission in Te Reo Māori**

All students have the right to submit any summative assessment task in Te Reo Māori as outlined in Unitec’s Assessment in Te Reo Māori policy. For further information, please ask your course leader.

Late Submission of Assignments

Any assessment that is submitted late (and does not have a prior approved extension or Special Assessment Circumstance) will be penalised by a deduction of 10% per day of the student’s assignment mark, up to five (5) days, inclusive of weekends.

No assignments will be accepted five (5) days (inclusive of weekends) after the due date. The student will receive a ‘zero’ grade for that assignment.

**Resubmission**

A student may apply to the course leader to undertake a resubmission for a failed assessment within 5 days of receiving their marked assessment.

Students are entitled to only one resit or resubmission of each failed assessment event.

All resubmissions will be carried out within a specified time period as agreed with the course leader. In all cases, the original marked assignment will accompany resubmitted assignments. If resubmitted work is not accompanied by the original marked assignment, the resubmitted work will not be marked and the original grade will stand.

The maximum grade for any resit/resubmission of an assessment is the lowest pass grade [C-].

Special Assessment Circumstances

Students who, due to circumstances beyond their control, miss a test, exam or an assignment deadline or consider their performance in a test, exam or assignment to have been adversely affected, should complete the form available from Student Central. This can also apply where a team member has not been able to contribute fully to their team effort.

When requesting an SAC for an assignment, the SAC application form must be submitted (along with work completed to date) within the time frame of the extension requested. For example, if the Doctor's Certificate is for one (1) day, then the SAC and work completed must be submitted within one (1) day.

**ASSISTANCE TO OTHER STUDENTS**

Students themselves can be an excellent resource to assist the learning of fellow students, but there are issues that arise in assessments that relate to the type and amount of assistance given by students to other students. It is important to recognise what types of assistance are beneficial to another’s learning and also what types of assistance are unacceptable in an assessment.

**Beneficial Assistance**

* Study Groups (This is your team!) – make it work!
* Discussions (We can have class discussions, if requested.)
* Sharing Reading Material (see the Moodle site)
* Sharing information sources and ideas in your team forums.

**Unacceptable Assistance**

* Working together with another team and submitting it as your own team’s work.
* Giving another student or team your work.
* Copying someone else’s work. This includes work done by someone not on the course.
* Changing or correcting another student’s work.
* Copying from books, Internet, etc., and submitting it as your own work.
* Resubmitting work that you did in a previous semester for any course.

HTCS4603 Web Application Project

Assessment 4 Reflection

Marking Rubric

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Max number | Excellence | Good | Pass | Fail |  |
| Section 1 | 30 |  |  |  |  | Average the total from each peer evaluation form and put the mark in marking sheet |
| Section 2 #1 | 10 |  |  |  |  | Take the mark from the self- evaluation form and divide it by 4 and put the mark in marking sheet |
| Section 2 #2 | 5 | The part is identified and the explanation is thorough within the required words.  (4-5) | The part is identified but the explanation lacks clarity. Within required words  (3) | The part is identified but the explanation lacks clarity. Less than required words  (2) | The part is not identified or the explanation is insufficient  (1) |  |
| Section 2 #3 | 5 | The occasion is described well and there is a thorough explanation of how the student dealt with it.  (4-5) | The occasion is described well but the explanation of how the student dealt with it lacks clarity. Within required words  (3) | The occasion is described well but the explanation of how the student dealt with it lacks clarity. Less than required words  (2) | The occasion is not identified or no explanation is given  (1) |  |
| Section 2 #4 | 10 | All three things are described in detail and there is a good explanation of how it can be used in the future. Within the required words.  (8-10) | Two things are described well but the third is weak. Within the required words.  (6-7) | One thing is described well but the other two are weak. Word count low.  (5) | All descriptions are insufficient or the explanations are weak.  (1-4) |  |
| Section 2 #5 | 10 | All three skills are described in detail. Within the required words.  (8-10) | Two skills are described in detail but the third is weak. Within the required words.  (6-7) | One thing is described well but the other two are weak. Word count low.  (5) | All descriptions are insufficient  (1-4) |  |
| Section 3 #1 | 6 | The two occasions are described well and there is a thorough explanation of how this made the team work well together. Within the required words.  (6) | The two occasions are described well and there is a explanation of how this made the team work well together. Within the required words.  (4-5) | Only one occasion is described or there is only one explanation. Word count low  (3). | The occasions are not described or the explanation is poor.  (1-2) |  |
| Section 3 #2. | 6 | Two methods are chosen. Both discussions are clear, relevant and concise with an appropriate example how each method was implemented. Within the required words.  (6) | Two methods are chosen. One or both are discussed with an appropriate example how each method was implemented. Within the required words.  (4-5) | One method is chosen with a good discussion or two methods are chosen but both have inadequate examples  Word count low (3) | Both discussions are poor  (1-2) |  |
| Section 3 #3 | 6 | Two communication barriers are identified and explained in detail. One is chosen with a thorough explanation. Within the required words.  (6) | Two communication barriers are identified and explained. One explanation is weak.  One is chosen with a explanation. Within the required words.  (4-5) | Two communication barriers are identified without explanation. One is chosen with a explanation. Word count low (3) | One communication barrier is identified.  The explanation is unsatisfactory (1-2) |  |
| Section 3 #4 | 6 | The three terms are well defined and a relevant example is given of each. Within the required words.  (6) | Two terms are well defined and two relevant examples given. Within the required words.  (4-5) | There is one or two clear definitions OR one or two examples.  Word count low  (3) | Most definitions are not clear or there are no examples (1-2) |  |
| Section 3 #5 | 6 | The answer includes comments on all five stages  (6) | The answer includes comments on four of the five stages  (4-5) | The answer includes comments on three of the five stages  (3) | The answer includes comments on one or two of the five stages  (1-2) |  |
| TOTAL | 100 |  |  |  |  |  |